

# SYLLABUS

## **NEBOSH INTERNATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH & SAFETY**

### FOREWORD

The NEBOSH International General Certificate (IGC) is one of the popular health and safety qualifications around the world. It is designed to reflect the needs of today's employer, giving learners everything, they need to know and do to make their workplace safer.

This course will help you to develop the essential risk management skills to create a safe and healthy workplace. It also will prepare you to have the foundation knowledge to make recommendations to your employer and of course to help them improve health and safety management.

The Nebosh IGC in Occupational Health and Safety provides a broad understanding of the general health and safety issues that affect all types of organisations and enables risks to be managed effectively. This NEBOSH International General Certificate training will also cover a range of workplace hazards and methods of control, they include reference to international standards relating to the management of health and safety at work.

### WHO SHOULD ATTEND?

This qualification is designed for anyone (managers, supervisors, and workers) in any type of organisation. It's ideal for anyone who needs a broad understanding of health and safety issues to be able to manage day-to-day risks effectively. Many people take the International General Certificate in Occupational Health and Safety (IGC) as a first step in a career in health and safety. It gives a valuable overview and is a sound basis for further professional study.

### NEBOSH IGC COURSE OUTLINE :

#### UNIT IGC1

1. Why we should manage workplace Health & Safety
2. How Health & Safety management systems work
3. Managing Risk
4. Health & Safety Monitoring and Measuring

#### UNIT IGC2

1. Physical and Psychological Health
2. Musculoskeletal Health
3. Chemical and Biological Agents
4. General Workplace Issues
5. Work Equipment
6. Fire
7. Electricity

## MODES OF STUDY

A full-time block release or eLearning course (Ten working days)

## COURSE DURATION

The following course duration of NEBOSH International General Certificate (IGC).

1. Unit IG1: 50 hours
2. Unit IG2: 62 hours.

## COURSE MATERIAL

The NEBOSH International General Certificate (IGC) training will provide for each delegate a course workbook and official NEBOSH International General Certificate (IGC) Study Book to assist them both during and after the course which will contain information, guidance, and forms to assist risk managers, human resources, managers, designers, engineers, process or services managers, suppliers and site managers. The course is designed to be interactive, allowing delegates the opportunity to develop their skills with the support of the course tutor.

## COURSE TUTOR

Our NEBOSH International General Certificate (IGC) course tutors are qualified and experienced health and safety consultants with a background in health and safety training and delivering engaging health and safety training courses. The Tutor must demonstrate relevant experience in the field, and preferably have experience in delivering courses/teaching. The Tutor must hold an International General Certificate, or an equivalent recognised qualification in health and safety. All consultants hold membership of an appropriate professional body of The Institution of Occupational Safety and Health or The International Institute of Risk & Safety Management.

## COURSE PROCESS

Face-to-face sessions or online training continue an interactive and innovative learning technique. This is full-time block 10-day training consists of an intensive and focused training delivered. This training also provides lectures, videos, discussions, activities, assignments and sharing of professional experiences among delegates and trainers. During this period,

Our expert and 'hand-on knowledge' tutors will teach and guide the learners to achieve and successfully training results. The tutor also provides support in terms of assessment preparation throughout the course of study.

## COURSE BENEFITS

The NEBOSH IGC seems to be a good solution for general workplace health and safety issues. The qualification is relevant to every workplace, ideal for managers, supervisors, or anybody with health and safety management responsibilities, perfect for those embarking on a health and safety career that will be able to:

- justify the need for health and safety improvements.
- advise on duties for health and safety in the workplace.
- help your organization to manage contractors.
- work within a health and safety management system and manage health and safety culture and behavior.
- conduct a general risk assessment and know when to use a permit-to-work system.
- involves in incident investigation.
- help your organization to check the effectiveness of their health and safety management system through monitoring, auditing, and review.
- Technician membership (TechIOSH) with IOSH — the Institute of Occupational Safety and Health. Graduates may also apply for Associate membership (AIIRSM) of IIRSM — International Institute of Risk and Safety Management.
- The NEBOSH IGC is like a SCQF level 3 qualification well known to provide vital skills and know-how to perform health and safety obligations.

## REVISION SUPPORT

Revision is an important part to pass an exam but really understand that is not easy to do it. Handal Consulting and training provides the tips of revision tools. The mutualism tutor and learner will generate an interactive scenario of the revision workshops. It provides you with the opportunity to discuss specific subjects with the expert tutor, practice questions, receive feedback on your answers, and will get a tip with associate learners. It also allows you the chance to avoid the common mistakes that have been made in exams, so you don't fall into the same trap.

Handal Consulting & Training workshops are necessary in helping you build confidence in conducting the exams, as follows.

- Unit IG1 & IG 2 will discuss in detail for every learner, the tutor will discuss with one-by-one learner.
- Learner is allowed to review significant topics from throughout the whole syllabus.
- It allows the learner the chance to work through past exam questions with both a tutor and your associate learners.
- Sharing an idea between the learners to get an appropriate answer.
- Exam time management.
- Exam stress management.

## ASSESSMENT

1. **Open book examination (OBE) Unit IG1: Management of health and safety (4 hours).** Remember that when answering exam questions, the learner should have a good strategy to complete them for approximately 4 hours, even though the learners have 24 hours in total after the exam questions is submitted by NEBOSH.
2. Practical assessment, Unit IG2: Risk assessment (3 hours)
3. Qualification level and number of credits, SCQF Level 6 (Equivalent to RQF Level 3); Unit IG1: 5 credits, Unit IG2: 6 credits
4. Recommended minimum standards of English, Equivalent to an International English Language Testing System score of 6.0 or higher in IELTS tests.

## NEBOSH PASS STANDARD

1. The provisional pass mark for IG1 is 45%
2. The pass standard for IG2 is contained in the IG2 guidance (will submit to the learner separately)

## CERTIFICATE

The results will be issued 10 weeks after the assessment date. Each unit is reported as 'Pass' or 'Refer'. You must pass both units to achieve the qualification.

The following qualification grades are awarded:

- Pass 45 – 64% in IG1
- Credit 65 – 74% in IG1
- Distinction 75% + in IG1

Unit and qualification certificates are dispatched by NEBOSH within 20 working days of the result notification date.

### **FOR FURTHER INFORMATION PLEASE CONTACT :**

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## COURSE FEE

The Course fees of NEBOSH-IGC is US\$ 3350,-/delegate and US\$ 3150,-/delegate (early bird) that including; lunch, training kit, 2 x Coffee break/day, 10 days tutorials. A Study Book with a nice illustration , NEBOSH Examination fee & registration, excluding accommodation and Tax.

Notes: Due to the NEBOSH registration system has been changed, please register seven (7) weeks before the examination date.